

HISTORIC TENNESSEE THEATRE

Rate Card

Revised 14 January 2016 - *subject to change without notice*



This list is not exhaustive; for some events, additional charges may apply.
If you have any questions, please contact Theatre management at 865-684-1200.

RENT

Per Performance/Event Day, Sun - Wed	\$	3,000.00
Per Performance/Event Day, Thu - Sat	\$	4,000.00
Holiday Rate	\$	5,000.00

*Holidays: New Year's Day, Easter Sunday, Memorial Day, Independence Day, Labor Day,
Thanksgiving Weekend (Thurs-Sun), Christmas Eve, Christmas Day, New Year's Eve*

Additional Performance (same day)	\$	1,250.00
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Rent covers "four wall" usage only, from 8:00 AM to 12:00 AM (midnight). Additional hours may result in overtime charges. For all staffing and other services, including theatrical lighting and sound charges, please see below.

STAFFING & LABOR

The Tennessee Theatre reserves the right to determine the minimum number of event staff.

House/Event Manager*	per day	\$	250.00
Operations Manager*	per day	\$	200.00
Technical Director*	per day	\$	250.00

** Labor charges above are per 8 hour day. Additional \$35.00 per hour after 8 hours.*

Ushers (2-hour minimum)	per person, per hour	\$	11.00
Usher Supervisor/Doormen (2-hr. min.)	per person, per hour	\$	13.00
T-Shirt Security (4-hour minimum)	pp, per hour	\$	17.50
	Security Supervisor, per hour	\$	20.50
	Security Administration Fee		5%
Knoxville Police Dept Officers (4-hour minimum)	pp, per hour	\$	35.00
Stagehands/IATSE*	pp, per hour		Union Rates

** Stagehand rates are calculated by 4-hour minimums per call: Load-In, Show, and Load-Out.*

Stagehands are also paid 22% of total wages for worker's comp and health/welfare.

Overtime rates apply when any call exceeds 8 hours or extends beyond 12:00 AM, and when a call occurs on Sundays or major holidays (please consult with Theatre management for applicable days).

BOX OFFICE FEES

Box Office Staff	per person, per show	\$	75.00
Facility Preservation Fee**	per sold ticket	\$	3.00

***For non-ticketed or outside ticketed events there will be a \$2,500.00 charge in lieu of Preservation Fee & Box Office Percentage.*

Gross Box Office Receipts, Single / Series*			3% / 5%
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Ticket Printing	per ticket	\$	0.10
Consignment Ticket Fee	per ticket, paid in advance	\$	1.00

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OTHER FEES & SERVICES

Cleaning/Janitorial

Porter (4-hour minimum)	per hour	\$	17.50
Public Days: Full Building	per day	\$	550.00
Additional Performance (same day)		\$	250.00
Lobby Use Only		\$	250.00
Lobby & Auditorium Use (No backstage facilities)		\$	450.00
Rehearsal days: Stage & Backstage Only (as needed)		\$	150.00

Marquee Listing (charged to private/corporate events only) \$ 100.00

Equipment Rental

Follow Spots (2 available)	each per show	\$	150.00
House Piano (6' Grand) - includes tuning day of show		\$	500.00
Orchestra Shell - labor excluded		\$	500.00
House movie screen		\$	100.00
Risers	each	\$	15.00
Wurlitzer Organ	per day	\$	100.00
Tables	each	\$	5.00
Table Linens (white cloths, black skirts)	each	\$	5.00
Washer/Dryer, pair	per day	\$	25.00

Merchandise Commission - Theatre sells 25%

Removable Seating per sled \$ 50.00

Lighting - Labor not included in Options II - IV

Option I: House wash (1 warm/1 cool), no focusing, gels, etc.	\$	100.00
Option II: Up to 100 lighting fixtures	\$	500.00
Option III: Between 101 - 200 lighting fixtures	\$	1,000.00
Option IV: 201 or more lighting fixtures	\$	1,500.00

Note: additional charges may apply for multiple days' use.

Sound - Labor not included in Options I - III

Option I: House Speech system and up to 2 microphones	\$	250.00
Option II: Option I plus additional "a la carte" equipment	See sound pricing list	
Option III: Full Sound system	\$	1,500.00

Utility Tie-ins

100 Amp 3-phase company switch (2 available)	each	\$	25.00
200 Amp 3-phase isolated audio company switch		\$	50.00
200 Amp 3-phase company switch/video truck		\$	50.00
400 Amp 3-phase (3 available)	each	\$	100.00
Production phone lines	each	\$	150.00
Internet/Wireless service		\$	150.00

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Catering/Beverage Service Information

CATERING - for patron/public consumption

This is a list of our preferred caterers. No additional charge will be applied if you use one or more of the following:

Bradford Catered Events	Rex Bradford Jones	522-5552	www.bradfordevents.com
Holly's Eventful Dining	Holly Hambright	330-0123	www.hollyseventfuldining.com
Luxe Catering and Events	Bettina McCann	310-0983	www.iluvluxe.com
Rosa's Catering	Zara Mitchell	690-5757	www.rosascatering.com
Rothchild Catering	Susan Rothchild	690-0103	www.rothchildcatering.com

If any other caterer is used, the following is required (documentation to be submitted prior to your event):

Catering Usage Fee	\$ 300.00
Proof of Liability Insurance	
Current Health Department Documents	
Current Business Licenses	

All caterers are required to submit a copy of their invoice to the Tennessee Theatre.

BEVERAGE SERVICE OPTIONS - Private/Corporate Events Only

The sale and service of alcoholic beverages are regulated by the Tennessee Alcohol & Beverage Commission. As a licensee, the Tennessee Theatre is fully responsible for the administration of these regulations. **Therefore, it is a policy that all liquor, beer, & wine from outside sources cannot be brought in/used at the Theatre.**

*Note: For events where alcohol is served, a KPD Officer is required to be on duty.

The Tennessee Theatre offers full-service bar facilities with a professional staff and extensive selection of fine wines, liquors, and non-alcoholic beverages. There are two service options:

1. Hosted - Lessee pay for guests' drinks

Lessee is charged based on actual consumption, reflecting the number of drinks poured.

Prices are per serving and include sales tax **but are subject to a 15% gratuity.**

2. Cash Bar - Guests pay for guests' drinks

Tennessee Theatre bartenders will collect cash payment for each drink as it is served.

Prices are per serving and include sales tax. Gratuity is at your guests' discretion.

Beverage	Hosted	Cash
Premium liquor	\$7.00	\$8.00
House liquors, Wines	\$6.00	\$7.00
Import beer	\$5.00	\$6.00
Domestic Beer	\$4.00	\$5.00
Soft Drinks, Juices, Bottled Water	\$2.00	\$3.00

BAR MINIMUM - IMPORTANT

The Tennessee Theatre requires a minimum bar expense of **\$1500.00**, regardless of number of guests or method of service. (Example: If a cash bar generates \$1200.00 in sales, the Lessee will pay \$300.00 to meet the minimum. If a hosted bar generates \$1200.00 in consumption, the Lessee will pay \$1500.00 to meet the minimum.)